



*Inspiring change within our community*

**Ewood Park Stadium, Blackburn, Lancashire, BB2 4JF, United Kingdom**  
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<b>Organisation</b>	Blackburn Rovers Community Trust
<b>Position</b>	Lead School Sport & PE Coach
<b>Salary</b>	£18,000 - £22,000 per annum commensurate with experience and knowledge
<b>Location</b>	Blackburn Rovers Football Club, Ewood Park, Blackburn, BB2 4JF and Feniscowles Primary School, Livesey Branch Road, Blackburn, BB2 5EG.
<b>Type of Contract</b>	Fixed term (1-year post with a view to extension – subject to funding and performance)
<b>Closing Date</b>	9:00am on Friday 29 <sup>th</sup> January 2021

Blackburn Rovers Community Trust (BRCT) is a successful award-winning charity that is continuing to grow as a sustainable dynamic charity. We are dedicated to providing the best possible services to our local community. We are seeking to appoint an enthusiastic, charismatic and dedicated person to organise and deliver our primary school programme at Feniscowles Primary School.

**Main purpose of the role:**

To deliver high quality community coaching and intervention delivery within the primary school age group of Lancashire. Whilst delivering for Blackburn Rovers Community Trust you will support individuals to develop their abilities to their potential and enjoy physical activity which will encourage them to sustain activity levels. Coaches will also promote positive healthy lifestyle choices and deliver educational messages through the medium of football and sport. The post-holder will also have a responsibility to mentor teachers to help grow confidence and enhance quality of PE in schools. The post holder will also deliver against KPI's from the Premier League Primary Stars programme and the Kinder +Sport Move and Learn initiatives.

**How to apply:**

To apply, please email your application form, equal opportunities form and covering letter to [recruitment@brfctrust.co.uk](mailto:recruitment@brfctrust.co.uk) or post to:

FAO: Gary Robinson (CEO)  
Blackburn Rovers Community Trust,  
Ewood Park,  
Blackburn, BB2 4JF

CVs will not be accepted.

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Please note that the job will be subject to satisfactory employment references and enhanced DBS procedures.

JOB DESCRIPTION		
1.	<b>Job title</b>	Lead School Sport & PE Coach
	<b>Hours of work</b>	You will be expected to work a minimum of 37.5 hours per week, excluding lunch breaks.
	<b>Location</b>	Blackburn Rovers Football Club, Ewood Park, Blackburn, BB2 4JF and Feniscowles Primary School, Livesey Branch Road, Blackburn, BB2 5EG.
	<b>Responsible to</b>	BRCT The Senior Management Team, The Executive Management Team  Daily line management from: Head of School Education/ Feniscowles Headteacher
	<b>Overall purpose of the job</b>	To deliver high quality school sport and Physical Education within Feniscowles Primary School. Whilst delivering for Blackburn Rovers Community Trust you will support individuals to develop their abilities to their potential and enjoy physical activity which will encourage them to sustain activity levels. You will also promote positive healthy lifestyle choices and deliver educational messages through the medium of sport. The post-holder will also have a responsibility to mentor teachers to help grow confidence and enhance quality of PE in schools.  To effectively lead the school in school sport and PE & physical activity with deployment, delivery, quality and ongoing professional development.  The post-holder will deliver against KPI's from the Premier League Primary Stars programme and the Kinder +Sport Move and Learn initiative.  The role requires an individual with significant experience of working in a primary school sports setting and a good knowledge of the type of young people targeted.
<b>Duties and responsibilities</b>	<b>To be responsible for the following:</b>  To operate supportive quality assurance and performance management systems to ensure the service is of the highest quality possible.  To act as a role model for the team with strong communication and influence.  To further develop positive relationships with young people, parents / families, school personnel, and local community organisations.	

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	<p>To develop insight through robust monitoring, evaluation and assessment.</p> <p>Planning and delivering high quality school sport and physical education covering a range of skills and techniques.</p> <p>Developing a progressive scheme of work for all year groups within Feniscowles Primary School.</p> <p>Improving children’s experience of physical activity, sport and physical education through the development and management of engaging and enriching programmes, competition and interventions.</p> <p>To be a member of the team and contribute to the wider development of the school provision for children.</p> <p>Sustaining and further developing the school in terms of its impact on child and staff development.</p> <p>Ensuring quality assurance procedures are followed and implemented for all participating in school programmes during academic year.</p> <p>Working to prepare pupils for a range of events and competitions.</p> <p>Oversee, report and then resolve any issues within school and report to the Head of School Education.</p> <p>Monitor and report on activities using Views and provide relevant information to project coordinator.</p> <p>To contribute meeting departmental targets and service standards and outcomes of the local sport plan.</p> <p>Attend meetings as agreed with your Line Manager.</p> <p>Attend training/CPD to develop relevant knowledge and skills.</p> <p>Use an online file sharing system to record all coaching sessions delivered.</p> <p>Link, where possible, school sessions to local community activities and clubs creating pathways for further development.</p> <p>Fulfilling other duties as may be reasonably required from time to time.</p>
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		<p>Contributing to the excellence of teaching and learning at the school.</p> <p>Contributing to the quality assurance within the curriculum area.</p> <p>Participating in continuous professional development activities.</p> <p>Promoting equal opportunities in service delivery and employment.</p> <p>Acting in accordance with BRCT's corporate objectives and policies and seeks to promote them.</p> <p>Acting in accordance with Feniscowles Primary School objectives and policies and seeks to promote them.</p> <p>Maintaining awareness of, and acting in accordance with, the provisions of the Health &amp; Safety at Work Act.</p>	
2.	General	<p>To at all times represent Blackburn Rovers Football Club, Blackburn Rovers Community Trust and Feniscowles Primary School in a professional manner regarding to dress, presentation, personal hygiene, attitude, conduct and professionalism.</p>	
3.	Demonstrable Experience	<p><b>Essential</b></p> <p>Relevant experience of working in an education environment at primary education level.</p> <p>Ability to plan and deliver a variety of consistently high-quality sports sessions delivering a wide range of different styles, skills and techniques.</p> <p>Ability to be an inspiring sports leader who is open to and experienced in a wide range of sports skills and techniques.</p> <p>Ability to educate and inspire children and young adults to take part in physical activities in and out of the school settings.</p>	<p><b>Desirable</b></p> <p>Working within a football environment on various aspects of media and communications.</p> <p>Working on education interventions.</p> <p>Working within a charity setting.</p>

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		<p>Experience of managing a programme of delivery.</p> <p>Leading in a classroom environment.</p> <p>Experience working alongside other teaching/support staff.</p> <p>Teaching/coaching experience at a variety of age-groups and abilities.</p>	
4.	<b>Knowledge</b>	<p>Have an extensive knowledge of the PE Curriculum.</p> <p>An understanding of the current landscape within PE, school sport and physical activity within children.</p> <p>Have an extensive knowledge on matters concerning equality, inclusion and diversity within PE and sport.</p> <p>How to positively develop young people in a coaching/classroom setting.</p> <p>Safeguarding best practices and experience of acting on this knowledge to protect young people.</p> <p>How to effectively coach/teach and support learning in a positive environment.</p>	<p>Knowledge of National Curriculum at KS1 and KS2.</p> <p>Understanding of the latest Primary Education processes.</p> <p>Knowledge around how a charity and/or a professional football club community scheme function.</p> <p>Have a good knowledge of Blackburn Rovers, Blackburn Rovers Community Trust, football and sport in general.</p> <p>Knowledge of key projects delivered by professional football club community schemes.</p>

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5.	Skills	<p>Proven planning and organisational skills and experience of working within diverse communities.</p> <p>Innovative and flexible approach to supporting pupils and less experienced staff.</p> <p>Good communication skills; written and verbal.</p> <p>Reliable, punctual, enthusiastic and supportive.</p> <p>Passionate about improving lives of children and young people.</p> <p>Self-motivated, ability to work independently and within a team.</p> <p>Excellent communication and interpersonal skills.</p> <p>Attention to detail.</p> <p>Ability to build and maintain good relationships.</p> <p>Strong computer literacy skills.</p>	<p>Computer skills including the ability to operate programs such as: Microsoft Word, Excel and Power Point at a highly proficient level.</p>
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	<p>Willingness to be flexible to the needs of the team and the organisation</p> <p>Ability to create reports for senior staff.</p> <p>Ability to think creatively and innovatively.</p> <p>Ability to work under own initiative and to create exciting new projects.</p> <p>Ability to adapt to and learn new sports sessions in response to the needs of service users.</p> <p>Good level of IT skills, to input data professionally onto the Views system.</p> <p>Innovative and flexible approach to supporting pupils and participants.</p> <p>The ability to work professionally as part of a team and as an individual.</p> <p>Ability to respect confidentiality at all times.</p>		
6.	<p><b>Qualifications</b></p>	<p>A degree in a relevant subject.</p> <p>Minimum of one Level 2 sports qualification.</p> <p>Minimum of one Level 1 sports qualification (different to Level 2).</p> <p>A-levels (or equivalent).</p>	<p>AfPE Level 3 qualification</p> <p>A FA Level 1 coaching qualification.</p> <p>Other relevant Level 1 or 2 sports qualifications.</p> <p>To hold a valid UK driving licence.</p>

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		Minimum of five GCSEs that includes English and Maths of a Grade C or above or equivalent.	
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**Please note:**

The person appointed to this post will, from day-to-day, have contact with children and vulnerable adults, many of whom are under eleven years of age, and a number of whom may have moderate learning difficulties and/or disabilities. Therefore, the post holder will require an enhanced Disclosure Barring Service check.

**Safeguarding Recruitment:**

Blackburn Rovers Community Trust and Blackburn Rovers FC is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults, and expects all staff to share this commitment. The successful applicant will be required to undertake appropriate safeguarding checks as well as providing proof of right to work in the UK. The successful applicant can also expect to have their personal information entered on to a Single Central Record and/or the FA’s Whole Game system, which will be shared with key football and other sports governing bodies and organisations where applicable.

**Equality, Inclusion & Diversity:**

As we are a diverse community trust that respects differences in race, disability, gender, gender identity, sexual orientation, faith, background or personal circumstance we welcome all applications. We want everyone to feel valued and included in the football community and to achieve their full potential. BRCT is opposed to any form of discrimination and commits itself to the redress of any inequalities by taking positive action where appropriate.

**The document is a guide only and should not be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of changing needs of the organisation.**

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