



# Blackburn Rovers Football & Athletic Ltd

## Job Description

<b>Job Title:</b>	Assistant Chef
<b>Department:</b>	Senior and Academy Catering
<b>Based at:</b>	BRFC Senior Training Centre (STC) and Academy. Flexibility regarding location is required.
<b>Reports to:</b>	Football Catering Manager
<b>Responsible for:</b>	N/A
<b>Hours of work:</b>	37.5 hours per week plus any additional hours necessary for the performance of duties. This will include evening and weekend work.
<b>1. Job purpose:</b>	To prepare and cook nutritionally balanced meals on a daily basis for the players and staff based at the Senior Training Centre and Academy.
<b>2. Main duties and responsibilities:</b>	<ul style="list-style-type: none"> <li>To prepare and cook breakfast, lunch and evening meals for players and staff on a daily basis in line with player schedules and business requirements;</li> <li>Assist in the preparation of pre-match, post-match and away match meals for the players when required;</li> <li>To provide a varied and balanced weekly menu which meets the nutritional requirements of both the Academy and STC players, liaising with the sports science and medical departments if required;</li> <li>To ensure fridges are fully stocked with necessary ingredients;</li> <li>To ensure that the quality and service of food provided is to an excellent standard and meets the needs of the business, including the needs of the players and staff;</li> <li>To ensure preparation carried out is to the food standard requirements;</li> <li>To perform and record daily hygiene checks and temperature logs;</li> <li>Daily analysis of all stock levels;</li> <li>To assist with the recording of meal intake charges on a monthly basis and liaise with the Football Catering Manager and Accounts department;</li> <li>To ensure all kitchen equipment, store rooms and eating areas are kept clean and sanitised on a regular basis;</li> <li>To source, contact and purchase food supplies and refreshments for both the Academy and STC; and</li> <li>To ensure both catering facilities are fully compliant with the Food Hygiene and Safety Legislation.</li> </ul>
<b>3. Skills required:</b>	<ul style="list-style-type: none"> <li>Good interpersonal skills with the ability to communicate effectively both orally and in writing;</li> <li>To have a pleasant and approachable demeanor;</li> <li>The ability to work as part of a team;</li> <li>Highly organised with the ability to prioritise and work to tight deadlines;</li> <li>The ability to manage in a diverse environment with a focus on customer service;</li> <li>A creative thinker with the ability to seek new opportunities;</li> <li>A willingness to undertake further training and professional development; and</li> <li>To have a flexible approach to the demands of the football industry.</li> </ul>



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<b>4. Knowledge required:</b>	<ul style="list-style-type: none"><li>• Good knowledge of individual dietary requirements for all players (and staff if necessary) such as allergies, ethnic needs and gluten free;</li><li>• Good knowledge of nutrition and diet to aid optimum performance;</li><li>• Excellent knowledge of environmental health and the understanding of safe working practices; and</li><li>• Good knowledge of Safeguarding/child protection policies and procedures.</li></ul>
<b>5. Qualifications required:</b>	<ul style="list-style-type: none"><li>• Food Hygiene Qualification;</li><li>• Food Safety Qualification;</li><li>• Cooking qualification; and</li><li>• Safeguarding</li></ul>
<b>DBS check required:</b>	Yes

The document is a guide only and should not be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of changing needs of the organisation.

### **How to apply**

Due to high-levels of interest, this post may close early so early application is advised, otherwise the closing date for this role is **5:00pm on 28<sup>th</sup> April 2021**. To apply, please email your application form and covering letter to [recruitment@rovers.co.uk](mailto:recruitment@rovers.co.uk) or post to: HR Department, Blackburn Rovers Football & Athletic Ltd, Ewood Park Stadium, Nuttall St, Blackburn, Lancashire, BB2 4JF. Please note CV's will not be accepted.

### **Equality and Diversity**

*Blackburn Rovers FC is committed to the principle of equal opportunity in employment and its employment policies for recruitment, selection, training, development and promotion are designed to ensure that no job applicant or employee receives less favourable treatment on the grounds of race, colour, nationality, religion or belief, sex, sexual orientation, marital status, age, ethnic and national origin, disability or gender reassignment.*

### **Safer Recruitment**

*Blackburn Rovers FC is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. The job holder will be required to undertake appropriate safeguarding checks as well as providing proof of right to work in the UK.*

