



# Blackburn Rovers Football & Athletic Ltd

## Job Description

<b>Job Title:</b>	Blues Bar Assistant
<b>Department:</b>	Catering – Blues Bar
<b>Based at:</b>	Ewood Park, Blackburn, BB2 4JF.
<b>Reports to:</b>	Blues Bar Manager
<b>Responsible for:</b>	N/A
<b>Hours of work:</b>	Match days and other events, this will include evening and weekend work. You will liaise with your line manager on a weekly basis on whether you are available or needed for work.
<b>Contractual Status:</b>	Casual worker
<b><u>1. Job Purpose:</u></b>	To assist with the smooth running of the bar and to help deliver a high level experience and service to the visitors at Ewood Park.
<b><u>2. Duties and Responsibilities</u></b>	<ul style="list-style-type: none"> <li>• To ensure all goods are displayed correctly and are eye catching to customers.</li> <li>• To maintain an excellent level of customer services to all customers.</li> <li>• To ensure fast and effective delivery of food and beverage.</li> <li>• To ensure that customer areas are clean and tidy at all times.</li> <li>• Ensure that all payments are handled correctly.</li> <li>• Comply with Food Hygiene Regulations.</li> <li>• To comply with company Health and Safety Regulations.</li> <li>• To comply with COSHH regulations.</li> <li>• To comply with the Licensing Act at all times.</li> <li>• To ensure that all rubbish is disposed of correctly.</li> <li>• Complete and record all daily and weekly cleaning control sheets accurately.</li> <li>• Ensure bar fridges and displays are stocked at the end of each shift.</li> <li>• Report any equipment faults immediately to your Duty Manager/ Bar Manager.</li> <li>• Record all waste in the correct manner.</li> <li>• To be welcoming and create a friendly atmosphere to the customers.</li> <li>• To assist with any other reasonable task which may help with the smooth running of the department.</li> </ul>
<b><u>3. Skills Required</u></b>	<ul style="list-style-type: none"> <li>• Good organisational skills</li> <li>• Excellent communication skills</li> <li>• Good timekeeping and punctuality</li> </ul>
<b><u>4. Knowledge Required</u></b>	<ul style="list-style-type: none"> <li>• Knowledge of food hygiene</li> <li>• Knowledge of health and safety</li> </ul>
<b><u>5. Qualifications Required:</u></b>	<ul style="list-style-type: none"> <li>• Personal Licence (desirable)</li> <li>• Food Hygiene certificate (desirable)</li> </ul>
<b>DBS Check Required:</b>	No



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The document is a guide only and should not be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of changing needs of the organisation.

### **How to apply**

To apply, please email your application form and covering letter to [cateringrecruitment@rovers.co.uk](mailto:cateringrecruitment@rovers.co.uk). CV's will not be accepted.

### **Equality and Diversity**

*Blackburn Rovers FC is committed to the principle of equal opportunity in employment and its employment policies for recruitment, selection, training, development and promotion are designed to ensure that no job applicant or employee receives less favourable treatment on the grounds of race, colour, nationality, religion or belief, sex, sexual orientation, marital status, age, ethnic and national origin, disability or gender reassignment.*

### **Safer Recruitment**

*Blackburn Rovers FC is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults. The job holder will be required to undertake appropriate safeguarding checks as well as providing proof of right to work in the UK.*